

DEPARTMENT CONVENTION BULLETIN

PLEASE FIND ENCLOSED:

OFFICIAL CALL FOR PRE, GENERAL & POST CONVENTION MEETING

SENIOR CERTIFICATION OF DELEGATES

SENIOR CERTIFICATION OF UNIT OFFICERS

ADVANCE REGISTRATION FORM

MEMBERSHIP LUNCHEON FORM (MENU & TICKET)

VA&R BREAKFAST FORM (MENU & TICKET)

JUNIOR MEETING – OFFICIAL CALL

JUNIOR CERTIFICATION OF DELGATES

JUNIOR CERTIFICATION OF UNIT OFFICERS

TENTATIVE SCHEDULE FOR CONVENTION

ASSISTANT SGTS. – AT- ARMS & PAGES INFORMATION

HOUSING INFORMATION

PLUS, OTHER DEPARTMENT CONVENTION INFORMATION

OFFICIAL CALL

PRE-CONVENTION EXECUTIVE COMMITTEE MEETING

AMERICAN LEGION AUXILIARY

DEPARTMENT OF TEXAS

By authority vested in me, I, Shay Kuehner, Department President, hereby call a meeting of the Executive Committee, American Legion Auxiliary Department of Texas, to convene at 2:00 PM Thursday, July 11, 2019 in Grand 3-4 of the Sheraton Grand Hotel, Irving, Texas.

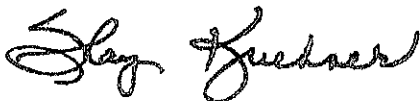
This call is directed to all elected Department Officers, Division and District Presidents, Department Parliamentarian and Past Department Presidents.

The purpose of the meeting is to hear the report of the Department Finance Committee and to transact such other business that may properly come before the meeting.

All matters pertaining to disbursement of money shall be referred to the Finance Committee before being submitted to the Executive Committee or Department Convention.

A refund of expense will be made in accordance with the Department Bylaws and the adopted budget.

All Executive Committee members are expected to attend. Any District President unable to attend should advise the District Vice President in writing, with a copy to Department Headquarters so that each District may be represented.



Shay Kuehner
Department President

Distribution:

Department Officers
Department Parliamentarian
Division Presidents
District Presidents

District Vice Presidents
Past Department Presidents

OFFICIAL CALL FOR THE 99TH ANNUAL CONVENTION
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

IRVING, TEXAS –JULY 11- 14, 2019

In accordance with the Department Constitution and Bylaws, I, Shay Kuehner, hereby call the ninety-ninth Annual Convention of the American Legion Auxiliary Department of Texas, to meet in Grand 3-4, of the Sheraton Grand Hotel, Irving, Texas.

PURPOSE

The Purpose of the Convention shall be to accept annual reports of the Department Officers and Committees; to elect Department Officers for the coming year, which includes a Department President, Department Vice President, Department Chaplain, Department Historian and Department Sgt.-at-Arms; to confirm the elected Division Presidents, the Presidents and Vice Presidents of the odd numbered Districts; to elect delegates and alternates to the National Convention and to transact such other business as may properly come before the Convention.

DELEGATES

Unit representation shall be two delegates for the first ten (10) members and one additional delegate for each twenty-five members or major fraction thereof, whose current dues have been received in Department Headquarters two weeks prior to the convening of said Convention, and to one alternate for each delegate. The delegates and alternates shall be elected at a Unit meeting duly called for this purpose not less than four weeks prior to the Department Convention. These names shall be mailed and be received at Department Headquarters no later than June 27, 2019.

A Unit registration fee of Ten (\$10.00) dollars shall accompany the list of delegates.

Members of the Department Executive Committee present, and Past Department Presidents in good standing in their local Units shall be delegates-at-large to the Department Convention with vote to be exercised with their Units.

Each delegate shall be entitled to one vote. The vote of any delegate absent and not represented by an alternate shall be cast by the majority of the registered and certified Unit delegates present at the Department Convention.

Twenty-five percent of the duly elected and accredited delegates to the Convention shall constitute a quorum. (Department Constitution, Article VI, sections 1 through 9.)



Shay Kuehner
Department President

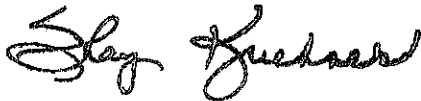
OFFICIAL CALL
POST-CONVENTION EXECUTIVE COMMITTEE MEETING
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

There will be a Post-Convention Executive Committee Meeting of the American Legion Auxiliary, Department of Texas, immediately following the close of the Department Convention, July 14, 2019.

The purpose of the meeting shall be to give the newly elected Department President the privilege of naming Department Committees and Chairmen, and presenting plans for the coming year.

All matters pertaining to the disbursement of money shall be referred to the Finance Committee before being submitted to the Executive Committee.

All Executive Committee Members are expected to attend. Any District President unable to attend should advise the District Vice President in writing, with a copy to Department Headquarters, so that each District may be represented.



Shay Kuehner
Department President

Distribution:

Department Officers
New Division Presidents
New District Presidents
Hold-over District Presidents

Past Department Presidents
New District Vice Presidents
Hold-over District Vice Presidents

CERTIFICATION OF DELEGATES AND ALTERNATES
NINETY-NINTH ANNUAL CONVENTION
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

YELLOW COPY

Unit Location _____ Unit No. _____ District No. _____

THIS IS TO CERTIFY THAT _____ Unit No. _____ in regular meeting assembled at _____ Texas, on _____ 2019, elected the following delegates and alternates, all being members of the American Legion Auxiliary in good standing, to represent the Unit at the ninety-ninth Annual Convention of the American Legion Auxiliary, Department of Texas, Irving, July 11-14, 2019.

Each delegate and alternate have been notified that she must show her 2019 membership card when registering for the Department Convention.

DELGATES

ALTERNATES

- | | |
|-----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| 7. _____ | _____ |
| 8. _____ | _____ |
| 9. _____ | _____ |
| 10. _____ | _____ |

Signed: _____
(Unit Secretary)

Signed _____
(Unit President)

NOTE: UNIT OFFICERS FOR THE ENSUING YEAR ARE TO BE ELECTED AT THE SAME MEETING IN WHICH DELEGATES TO THE DEPARTMENT CONVENTION ARE ELECTED. THIS ELECTION SHOULD BE HELD AT LEAST FOUR WEEKS PRIOR TO THE DEPARTMENT CONVENTION. CERTIFICATION FORMS FOR NEXT YEAR'S OFFICERS SHOULD BE SUBMITTED TO DEPARTMENT HEADQUARTERS AT THE SAME TIME THE YELLOW COPY OF THE DELEGATES AND ALTERNATES IS SENT IN. THESE CERTIFICATION FORMS ARE VERY IMPORTANT!

DO NOT DELAY

OVER

IMPORTANT IMPORTANT IMPORTANT

In order that your Unit, be accredited with the correct number of votes, it is necessary that the following instructions be observed: (PARAGRAPHS 1, 2, 3)

1. **YELLOW COPY** of this form is to be filled in and mailed, together with the Unit Convention Registration Fee of **\$10.00** for each Unit, to Department Headquarters by July 5, 2019.
2. **THE WHITE COPY** is to be presented to the Credentials Committee by the Unit Delegation Chairman immediately upon arrival in Irving, Texas. The Committee desk will be located in foyer area of the Ballroom, Sheraton, Irving, Texas.
3. **THE PINK COPY** is to be held by the Unit Delegation Chairman.

Credentials will **NOT** be accepted by the Credentials Committee after 1:00 PM, Saturday, July 13, 2019.

The books in Department Headquarters will be closed at 4:30 P.M., June 30, 2019. The Voting strength of the Units will be based on the Membership in the Department Headquarters at that time and will be computed on the following basis:

10 members - 2 votes	173 members - 9 votes	348 members - 16 votes
23 members - 3 votes	198 members - 10 votes	373 members - 17 votes
48 members - 4 votes	223 members - 11 votes	398 members - 18 votes
73 members - 5 votes	248 members - 12 votes	423 members - 19 votes
98 members - 6 votes	273 members - 13 votes	448 members - 20 votes
123 members - 7 votes	298 members - 14 votes	473 members - 21 votes
148 members - 8 votes	323 members - 15 votes	498 members - 22 votes

*****Members of the Department Executive Committee present and Past Department Presidents in good standing in their local Units shall be delegates-at-large to the Department Convention with vote to be exercised with their Units.**

CERTIFICATION OF DELEGATES AND ALTERNATES
 NINETY-NINTH ANNUAL CONVENTION
 AMERICAN LEGION AUXILIARY
 DEPARTMENT OF TEXAS

Unit Location _____ Unit No. _____ District No. _____

THIS IS TO CERTIFY THAT _____ Unit No. _____ in regular meeting assembled at _____ Texas, on _____ 2019, elected the following delegates and alternates, all being members of the American Legion Auxiliary in good standing, to represent the Unit at the ninety-ninth Annual Convention of the American Legion Auxiliary, Department of Texas, Irving, July 11-14, 2019.

Each delegate and alternate have been notified that she must show her 2019 membership card when registering for the Department Convention.

DELGATES

ALTERNATES

- | | |
|-----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| 7. _____ | _____ |
| 8. _____ | _____ |
| 9. _____ | _____ |
| 10. _____ | _____ |

Signed: _____
 (Unit Secretary)

Signed _____
 (Unit President)

NOTE: UNIT OFFICERS FOR THE ENSUING YEAR ARE TO BE ELECTED AT THE SAME MEETING IN WHICH DELEGATES TO THE DEPARTMENT CONVENTION ARE ELECTED. THIS ELECTION SHOULD BE HELD AT LEAST FOUR WEEKS PRIOR TO THE DEPARTMENT CONVENTION. CERTIFICATION FORMS FOR NEXT YEAR'S OFFICERS SHOULD BE SUBMITTED TO DEPARTMENT HEADQUARTERS AT THE SAME TIME THE YELLOW COPY OF THE DELEGATES AND ALTERNATES IS SENT IN. THESE CERTIFICATION FORMS ARE VERY IMPORTANT!

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*****Members of the Department Executive Committee present and Past Department Presidents in good standing in their local Units shall be delegates-at-large to the Department Convention with vote to be exercised with their Units.**

CERTIFICATION OF DELEGATES AND ALTERNATES
NINETY-NINTH ANNUAL CONVENTION
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

PINK COPY

Unit Location _____ Unit No. _____ District No. _____

THIS IS TO CERTIFY THAT _____ Unit No. _____ in regular meeting assembled at _____ Texas, on _____ 2019, elected the following delegates and alternates, all being members of the American Legion Auxiliary in good standing, to represent the Unit at the ninety-ninth Annual Convention of the American Legion Auxiliary, Department of Texas, Irving, July 11-14, 2019.

Each delegate and alternate have been notified that she must show her 2019 membership card when registering for the Department Convention.

DELGATES

ALTERNATES

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Signed: _____
(Unit Secretary)

Signed _____
(Unit President)

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AMERICAN LEGION AUXILIARY, DEPARTMENT OF TEXAS

PO Box 140407, Austin TX 78714-0407

Phone: 512-476-7278

Fax: 512-482-8391

secretary@alatexas.org

www.alatexas.org

Certification of Election of Unit Officers and Unit Data form

Year 20__ - 20__

Unit Name _____ Unit Number _____ District _____ Division _____

Unit Location _____ Date Election Held _____

Unit PO Mailing Address: _____

20__ Senior Dues of the Unit are \$ _____ per member

20__ Junior Dues of the Unit are \$ _____ per member

The following information will be used to compile the Department Roster (Blue book) Please type or print.

Unit Acting President Name:		e-mail:
Address:		Phone:
City:	Zip:	Membership No.
Unit Secretary Name:		e-mail
Address:		Phone
City:	Zip:	Membership No.
Unit Treasurer Name:		e-mail
Address:		Phone
City:	Zip:	Membership No.
Membership/Renewal Person:		e-mail
Remit to Address:		Phone:
City:		Membership No.

Place of Unit Meeting: _____

Date and Time Unit Meets: _____

Does your Unit have a Facebook/Twitter page and if yes, what name do you see on it?

Does your Unit have a website, if yes, what is the Website address? _____

Signed _____
Name & Title

Return to Department by May 15, 2019.

NOTE: Officers must be elected at least 4 weeks prior to the Department Convention.

2019 Membership cards will **NOT** be sent to the units until Department receives the above

Certification of Officers. **Fill out and send back, even if your officers are the same as last year.**

Transmitted through:

Department Headquarters April 2019

2019 DEPARTMENT CONVENTION ADVANCE REGISTRATION

SHERATON GRAND HOTEL IRVING-JULY 11- JULY 14, 2019

AMERICAN LEGION AUXILIARY ADVANCE REGISTRATION

Enclosed please find \$ _____ to cover the cost of _____
registration(s) at \$25.00 each senior and \$3.00 for each Junior.

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

NAME _____ UNIT # _____ LOCATION _____

Advance registration fee of \$25.00 must be received in Department Headquarters by July 5, 2019. Advance registration received after this date will be returned to sender.

On-Site registration in Irving will be \$35.00 for Seniors and \$5.00 for Juniors. NO REFUNDS AFTER JULY 6, 2019.

Mail to: American Legion Auxiliary
Attn: Dept Convention Registration
PO BOX 140407
Austin, Tx 78714

**99th Annual Membership Luncheon
Saturday July 13, 2019 @ 11:30 am**



MENU:

Choice of One Salad:

Caesar Salad OR Fresh Garden Salad, Tomatoes, Shredded Carrots, Cucumbers

Choice of Dressing:

Ranch or Italian

Lunch:

Grilled Hanger Steak with Rosemary Garlic Demi

OR

Herb Roasted Chicken Breast with Lemon Thyme Sauce

Wild Rice Pilaf and Seasonal Vegetables

Choice of One Dessert:

Cheesecake OR Chocolate Mousse Cake



Please circle one

Salad: Caesar or Garden

Requested meal: Steak or Chicken

Name: _____ Unit: _____ Number of Tickets: _____

Total: _____ Check#: _____

Tickets are \$25.00 per person

Cut off date will be June 28, 2018. ****PLEASE WRITE A SEPARATE CHECK
FOR VA&R BREAKFAST.**



American Legion Auxiliary Department of Texas

VA&R Awards Breakfast

2019 Department Convention

Grand Ballroom 2

Saturday July 13, 2019 @ 7:00 AM

All American Buffet Menu

Freshly Scrambled Egg

Applewood Bacon or Sausage

Breakfast Potatoes

Freshly Sliced Fruit

Breakfast Breads & Pastries

Name: _____

Unit Number: _____ District: _____ Division: _____

Only \$15 per person

Number of Tickets: _____ Total: _____ Check Number: _____

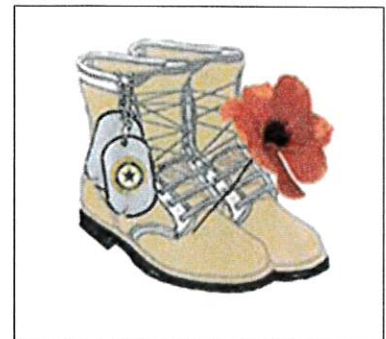
CUT OFF DATE FOR RESERVATIONS JUNE 29, 2019

Come meet and give a Big Thank you to our 2018-2019 Reps & Deps, that carry
on our efforts at the VA Hospitals/Clinic's all over our great state of Texas.

Make checks payable to:

ALA Dept. of Texas

Memo: VA&R Breakfast



OFFICIAL CALL
FORTY-NINTH ANNUAL JUNIOR MEETING
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

In accordance with the Department Constitution and Bylaws, I, Shay Kuehner, hereby call the forty-ninth Annual Junior Meeting of the American Legion Auxiliary, Department of Texas, to meet in Grand 1 C of the Sheraton Grand Hotel, Irving, Texas, July 11-14, 2019.

PURPOSE

The purpose of the Meeting shall be to accept annual reports of the Junior Department officers and committees; to elect Department Junior Officers for the coming year, which includes a Department Junior President, Department Junior Vice President, Department Junior Secretary, Department Junior Treasurer, Department Junior Chaplain, Department Junior Historian, Department Junior Sgt.-at-Arms; to confirm elected District Junior Presidents and District Junior Vice Presidents and to transact such other business as may properly come before the Convention.

DELEGATES

Junior Unit representation shall be:

1. UNORGANIZED AND UNCERTIFIED JUNIORS

- a) One (1) delegate and alternate allowed any Unit who has 1-9 members present and registered at the meeting, provided that the Unit pays the registration fee.
- b) When a Unit has more than one Junior present and registered, the Juniors present and registered from that Unit shall elect by a majority vote one (1) delegate and one (1) alternate from among their group to represent them.

2. ORGANIZED AND CERTIFIED JUNIORS

- a) Two (2) delegates for the first ten (10) members and one additional delegate for each twenty-five members or major fraction thereof, and one alternate for each delegate.
- b) The delegates and alternates shall be elected at a Junior Unit Meeting duly called for this purpose not less than four weeks prior to the Department Meeting. These names shall be mailed to Department Headquarters, to be received no later than June 27, 2019.

All Junior delegates and alternates must have current dues paid, and dues must have been received in Department Headquarters two weeks prior to the convening of said Meeting.

A Junior Unit registration fee of (1.00) dollar shall accompany the list of delegates to the Department Headquarters.

Each delegate shall be entitled to one vote. The vote of any delegate absent and not represented by an alternate shall be cast by the majority of the registered and certified Unit delegates present at the Department Junior Meeting.

Twenty-five percent of the duly elected and accredited delegates to the Meeting shall constitute a quorum.

Shay Kuehner

Payton McCreight

Shay Kuehner
Department President

Payton McCreight
Department Honorary Junior President

CERTIFICATION OF JUNIOR DELEGATES & ALTERNATES
FORTY-NINTH ANNUAL JUNIOR MEETING
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

JUNIOR UNIT LOCATION _____ UNIT NO. _____ DISTRICT NO. _____

THIS IS TO CERTIFY THAT _____ UNIT NO. _____ in regular meeting

assembled at _____, Texas, on _____ elected
the following delegates and alternates, all being members of the American Legion Junior
Auxiliary in good standing, to represent the Junior Unit at the Forty-Ninth Annual Junior
Department Meeting of the American Legion Auxiliary, Department of Texas, Irving, Texas,
July 11-14, 2019.

***Each delegate and alternate are hereby notified that she MUST show her 2019
membership when registering for the Department Junior Meeting.***

DELIGATES

ALTERNATES

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signed: _____ Signed _____
(Junior Unit Secretary) (Junior Unit President)

JUNIOR UNIT OFFICERS FOR THE ENSUING YEAR ARE TO BE ELECTED AT THE SAME MEETING IN WHICH DELEGATES TO THE DEPARTMENT CONVENTION ARE ELECTED.

THIS ELECTION SHOULD BE HELD AT LEAST FIFTEEN (15) DAYS PRIOR TO THE DEPARTMENT CONVENTION. CERTIFICATION FORMS FOR THE NEXT YEAR'S OFFICERS SHOULD BE SUBMITTED TO DEPARTMENT HEADQUARTERS AT THE SAME TIME THE BLUE COPY OF THE DELEGATES AND ALTERNATES ARE SENT IN. THESE CERTIFICATION FORMS ARE VERY IMPORTANT. DO NOT DELAY.

OVER

IMPORTANT

In order that your Junior Unit may be accredited with the correct number of votes, it is necessary that the following instructions are observed, PARAGRAPHS 1, 2, 3

1. **THE BLUE COPY** of this form is to be filled in and mailed, together with the Junior Unit Convention Registration fee of **\$5.00** for each Unit, to Department Headquarters by June 30, 2019.
2. **THE PINK COPY** is to be presented to the Credentials Committee by the Junior Delegation Chairman immediately upon arrival in Irving, Texas. The Committee desk will be located in the Ballroom foyer of the Sheraton, Irving, Texas.
3. **THE YELLOW COPY** is to be held by the Junior Unit Delegation Chairman.

The Credentials Committee will not accept credentials after 1:00 P.M. Saturday, July 13, 2019. This is in accordance with Department Constitution Article VI, Section 8.

The books in Department Headquarters will be closed at 4:30 P.M., June 30, 2019. The voting strength of the Junior Units will be based on the membership in Department Headquarters at that time and will be computed on the following basis:

1 to 9 members - 1 vote	123 members - 7 votes	248 members - 12 votes
10 members - 2 votes	148 members - 8 votes	273 members - 13 votes
23 members - 3 votes	173 members - 9 votes	298 members - 14 votes
48 members - 4 votes	198 members - 10 votes	323 members - 15 votes
73 members - 5 votes	223 members - 11 votes	348 members - 16 votes
98 members - 6 votes		

CERTIFICATION OF JUNIOR DELEGATES & ALTERNATES
FORTY-NINTH ANNUAL JUNIOR MEETING
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

JUNIOR UNIT LOCATION _____ UNIT NO. _____ DISTRICT NO. _____

THIS IS TO CERTIFY THAT _____ UNIT NO. _____ in regular meeting

assembled at _____, Texas, on _____ elected
the following delegates and alternates, all being members of the American Legion Junior
Auxiliary in good standing, to represent the Junior Unit at the Forty-ninth Annual Junior
Department Meeting of the American Legion Auxiliary, Department of Texas, San Antonio,
Texas, July 11-14, 2019.

***Each delegate and alternate are hereby notified that she MUST show her 2019
membership when registering for the Department Junior Meeting.***

DELEGATES

ALTERNATES

Signed: _____ Signed _____
(Junior Unit Secretary) (Junior Unit President)

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CERTIFICATION OF JUNIOR DELEGATES & ALTERNATES
FORTY-NINTH ANNUAL JUNIOR MEETING
AMERICAN LEGION AUXILIARY
DEPARTMENT OF TEXAS

JUNIOR UNIT LOCATION _____ UNIT NO. _____ DISTRICT NO. _____

THIS IS TO CERTIFY THAT _____ UNIT NO. _____ in regular meeting

assembled at _____, Texas, on _____ elected
the following delegates and alternates, all being members of the American Legion Junior
Auxiliary in good standing, to represent the Junior Unit at the Forty-ninth Annual Junior
Department Meeting of the American Legion Auxiliary, Department of Texas, San Antonio,
Texas, July 11-14, 2019.

***Each delegate and alternate are hereby notified that she MUST show her 2019
membership when registering for the Department Junior Meeting.***

DELEGATES

ALTERNATES

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signed: _____ Signed _____
(Junior Unit Secretary) (Junior Unit President)

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IMPORTANT

In order that your Junior Unit may be accredited with the correct number of votes, it is necessary that the following instructions are observed, PARAGRAPHS 1, 2, 3

1. **THE BLUE COPY** of this form is to be filled in and mailed, together with the Junior Unit Convention Registration fee of **\$5.00** for each Unit, to Department Headquarters by June 30, 2019.
2. **THE PINK COPY** is to be presented to the Credentials Committee by the Junior Delegation Chairman immediately upon arrival in Irving, Texas. The Committee desk will be located in the Ballroom foyer of the Sheraton, Irving, Texas.
3. **THE YELLOW COPY** is to be held by the Junior Unit Delegation Chairman.

The Credentials Committee will not accept credentials after 1:00 P.M. Saturday, July 13, 2019. This is in accordance with Department Constitution Article VI, Section 8.

The books in Department Headquarters will be closed at 4:30 P.M., June 30, 2019. The voting strength of the Junior Units will be based on the membership in Department Headquarters at that time and will be computed on the following basis:

1 to 9 members 1 vote	123 members- 7 votes	248 members-12 votes
10 members - 2 votes	148 members- 8 votes	273 members-13 votes
23 members - 3 votes	173 members- 9 votes	298 members-14 votes
48 members - 4 votes	198 members-10 votes	323 members-15 votes
73 members - 5 votes	223 members-11 votes	348 members-16 votes
98 members - 6 votes		



AMERICAN LEGION AUXILIARY, DEPARTMENT OF TEXAS

PO Box 140407, Austin TX 78714-0407

Phone: 512-476-7278

Fax: 512-482-8391

secretary@alatexas.org

www.alatexas.org

CERTIFICATION OF JUNIOR OFFICERS (if applicable)

YEAR 20__-20__

Dear Junior Activities Chairman / Advisor / Counselor:

Officers for the Junior Unit shall be elected at the same time as delegates to the Annual Junior Meeting but shall not assume the duties of their offices until the first regular meeting following the Department Junior Meeting.

The CERTIFICATION OF OFFICERS form is to be completed and returned to Department Headquarters promptly following the election meeting. (Form is to be completed and returned even if officers are re-elected)

UNIT NAME _____ (CITY) _____

UNIT NUMBER _____ DISTRICT _____ DIVISION _____

PRESIDENT _____

VICE PRES. _____

SECRETARY _____

TREASURER _____

CHAPLAIN _____

HISTORIAN _____

SGT.-AT-ARMS _____

SIGNED _____

Junior Activities Chairman / Advisor / Counselor

Address _____ Phone _____

City _____ State _____ Zip _____

Mail to: Address shown above

(This form can also be used for certification of District Junior Officers)

Transmitted through:
Department Headquarters April 2019

**American Legion Auxiliary
Department of Texas
Department Convention**

THURSDAY, JULY 11, 2019

1:00 PM	AUXILIARY HEADQUARTERS OPENS	Trophy 1
1:00 PM	REGISTRATION OPENS	Grand Atrium
1:00 PM	CREDENTIALS DESK OPENS	Grand Atrium
4:00 PM	PRE-CONVENTION DEC MEETING	Grand 3-4
4:30 PM	SGT-AT-ARMS & PAGE REHEARSAL	Grand 3-4

FRIDAY, JULY 12, 2019

8:00 AM	REGISTRATION CONTINUES	Grand Atrium
8:00 AM	DISPLAY ROOM OPENS	Grand 1 A-B
8:00 AM	PUBLIC RELATIONS ROOM OPENS	Grand 1 A-B
8:00 AM	AUXILIARY HEADQUARTERS OPENS	Trophy 1
8:30 AM	PROCESSIONAL / GENERAL SESSION	
	JUNIORS MEET WITH SENIORS	Grand 3-4
11:30 AM	PAST DEPARTMENT PRESIDENTS LUNCHEON	Estates Room
6:30 PM	DEPT COMMANDER'S / PRESIDENT'S RECEPTION	Galleria Ballroom

SATURDAY, JULY 13, 2019

7:00 AM	VA&R BREAKFAST	Grand 2
8:00 AM	AUXILIARY OFFICE OPENS	Trophy 1
8:00 AM	REGISTRATION CONTINUES	Grand Atrium
8:00 AM	PUBLIC RELATIONS ROOM OPENS	Grand 1 A-B
8:00 AM	DISPLAY ROOM OPENS	Grand 1 A-B
8:30 AM	JUNIOR SESSION RECONVENES	Grand 1C
9:00 AM	CONVENTION GENERAL SESSION RECONVENES	Grand 3-4
11:30 AM	MEMBERSHIP LUNCHEON	Grand 2
1:00 PM	CREDENTIALS CLOSE	
1:00 PM	DISPLAYS CLOSE, WINNERS DISPLAYED IN PR ROOM	Grand 1 A-B
5:30 PM	DEPARTMENT CANDIDATE RECEPTION	Grand 2

SUNDAY, JULY 14, 2019

8:00 AM	MEMORIAL SERVICE	Grand 3-4
8:00 AM	AUXILIARY OFFICE CLOSED TO PACK FOR RETURN TO AUSTIN	
8:45 AM	JUNIOR SESSION CONTINUES	Grand 1C
8:45 AM	CONVENTION GENERAL SESSION CONTINUES	Grand 3-4

**THE POST CONVENTION DEPARTMENT EXECUTIVE COMMITTEE MEETING IMMEDIATELY
FOLLOWS ADJOURNMENT OF THE DEPARTMENT CONVENTION**



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April 2019

TO ALL DISTRICT AND DIVISION PRESIDENTS:

Please send the name and address of the Sgt.-at-Arms and Assistant Sgt.-at-Arms from your District or Division who will be attending the Department Convention.

Thanks,

Natasha

Natasha Hendricks
Department Secretary

DEADLINE: June 1, 2019

DISTRICT _____ OR DIVISION _____

SGT. -AT-ARMS:

NAME _____

ADDRESS _____ CITY _____ ZIP _____

ASSISTANT SGT. -AT-ARMS:

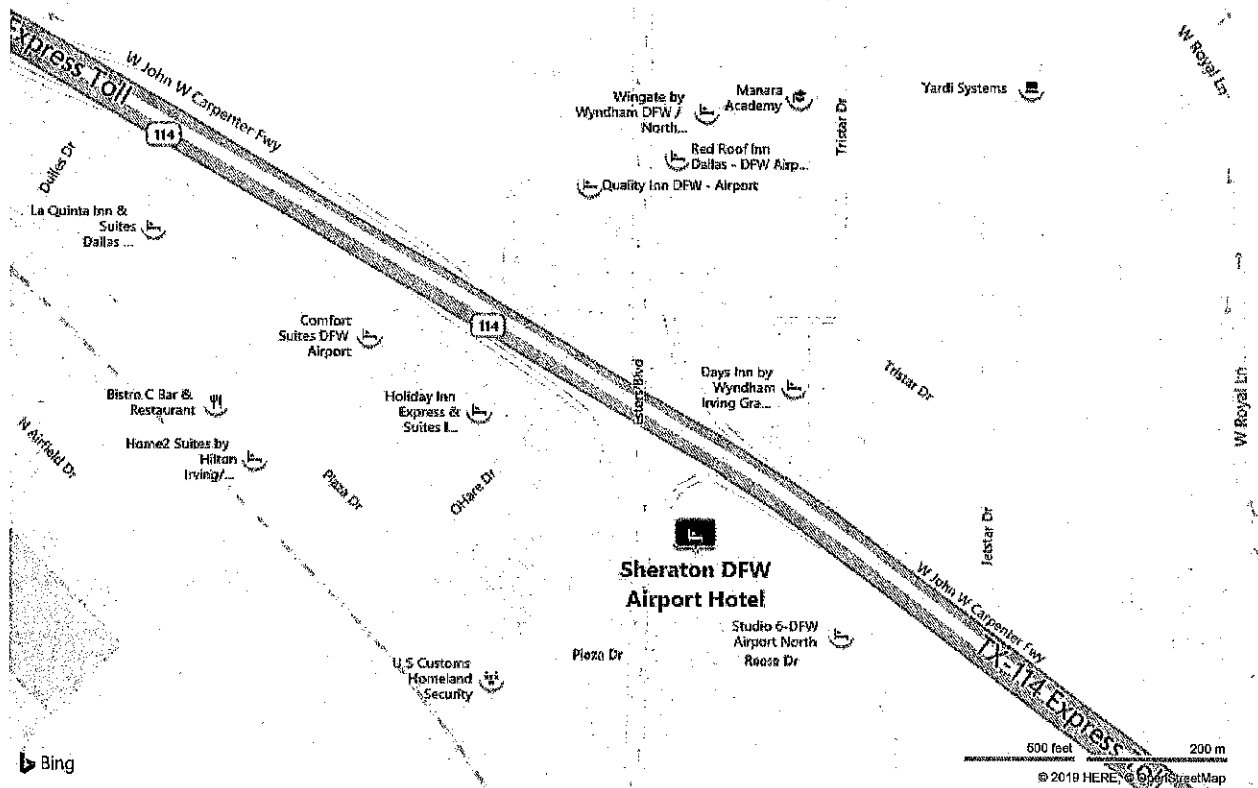
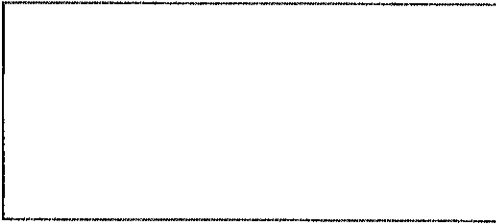
NAME _____

ADDRESS _____ CITY _____ ZIP _____

Sheraton DFW Airport Hotel

Address: 4440 West John Carpenter Freeway, Irving, TX 75063

Phone: (972) 929-8400



Data from: Yelp