



What is this program, and why do we have it?

The Auxiliary Emergency Fund provides temporary financial assistance to eligible members during times of financial crises or weather-related emergencies and natural disasters and promotes awareness and knowledge of the program.

Auxiliary Emergency Fund and the 2014-2019 ALA Centennial Strategic Plan: By providing temporary financial assistance to members in need, the AEF increases brand loyalty (Goal 5) and helps us retain members. (Goal 1)

Auxiliary Emergency Fund Awards Deadlines:

- A. **Department Award: Largest Contribution**
 - Deadline: June 1, 2019
- B. **Unit Award: Unit Contributing the Largest Amount (per capita)**
 - Deadline: May 15, 2019
- C. **Department Award: Department Contributing the Largest Amount (per capita)**
 - Deadline: June 1, 2019

Auxiliary Emergency Fund Reporting:

Mid-Year Reports

Mid-Year reports reflect the program work of units in the department and are intended as an opportunity for mid-year correction. Each department AEF chairman is required to submit a narrative report by **January 5, 2019** to the division AEF chairman, plus copy the national AEF chairman.

Year-End Reports

Annual reports reflect the program work of units in the department and may result in a national award for participants if award requirements are met. Each department AEF chairman is required to submit a narrative report by **May 15, 2019** to the division AEF chairman, plus copy the national AEF chairman. Members and units should follow their department's protocol and deadlines.