



American Legion Auxiliary Department of Texas Leadership Committee Program Engagement Plan 2026-2027

In alignment with the National Leadership Program Engagement Plan, the purpose of the Leadership Committee is to better equip members to serve in leadership positions with confidence and skill.

Our trainings will include, but are not limited to:

- Responsibilities of Various Offices
- Constitution, Bylaws, and Standing Rules
- Compliance
- Ceremonies and Protocols
- Conflict Resolution/mentoring/team building
- Parliamentary Procedures
- ALA Programs
- Navigating Technology

To help us better plan and provide the training that best meets your needs, we ask that all requests for Leadership Committee training be submitted in writing by email to the Department Leadership Chair.

Submitting your request by email ensures that all the details are captured accurately, allows us to coordinate speakers and resources, and helps us respond to your request in a timely manner.

Please include:

- Unit, District, or Division requesting the training
- Preferred topic(s)
- Desired date(s)
- Location or meeting format (in person or virtual)
- Contact person's name, phone number, and email
- Any additional information that would help us tailor the training to your members.

We look forward to working with you and helping make your leadership event a success!

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Keep reading
to discover how you can be the leader everyone wants to follow!



Raise awareness of ALA leadership development opportunities.

- Attend [American Legion Auxiliary Mission Training](#):
 - Watch for event announcements in *Auxiliary* magazine, ALA emails, and social media for dates and locations.
 - After Mission Training, share the information you received with your unit, district/county, and department.
- Attend leadership conferences/workshops within your district/department.
- Participate in [ALA Academy courses](#).
- Be aware of ALA leadership opportunities in your community:
 - Speak to other community organizations about veterans' support.
 - Speak to high schools about veterans to develop your own leadership abilities.
- [ALA Unit Member of the Year](#):
 - Nominate a fellow unit member for Unit Member of the Year.
 - Open to senior members who are not currently, nor have ever been, in an elected or appointed role higher than unit president.
 - Follow your department's procedures for submitting nominations – Units will submit their Unit Member of the Year candidate to the Past President Parlay Chair by or before the May deadline set in the PPP Program Engagement Plan. The PPP Chair will judge all entries and submit the Department winner to National via the on-line submission form by the June 1 deadline.
- [Leadership Tips to Get Started](#)
 - Tips that you can take back to your Units to initiate
 - Members participate in a mock meeting to gain experience leading a meeting.
 - A member shares a leadership idea at each meeting based upon the Leadership Committee's theme of the month.
 - Officers are paired with mentors for questions and support — at least quarterly communication.
 - Chairs are partnered with other members to help learn the ALA's programs.
 - Hold one or more community-based programs to build leadership skills.
- **Promote participation in the ALA Academy.**
 - Go to the [ALA Academy](#).
 - Available courses include many topics – leadership, communications, mission outreach, etc.
- **Enhance knowledge about ALA history, programs, and organization.**
 - Attend district/department training sessions/workshops.
 - Participate in [Mission Training](#) — this is a one-day, interactive conference geared toward learning more about the ALA's core programs and deliver our mission.
 - Download/purchase and become familiar with the:
 - [Unit Guide Book](#)
 - [Constitution & Bylaws](#)
 - [Department Operations Guide](#)
 - Parliamentary Procedures



DEPARTMENT AWARDS:

MAY 15, 2026 Deadline

Units submitting reports by the May 15, 2026 deadline will be judged and a certificate will be awarded to:

- Leadership Awards Best Leadership Program Narrative from each Division
- Best Overall Leadership program narrative

NATIONAL REPORTS AND AWARDS:

Department Leadership chair:

- **JUNE 1, 2026** - Department Chair Report due to National Committee. Report should be sent via email to the Southern Division Leadership Chair with a copy to the National Leadership chair.
- **JUNE 1, 2026** - Department award submission for a National Award is due via on-line form.

Unit Leadership Chair:

- **MAY 15, 2026** - Unit reports are due to the Department Leadership Chair
- **JUNE 1, 2026** - Unit award submission for a National Award is due via on-line form. Units vying for a National award may submit their Unit narrative directly to National via the on-line form.

ALA Unit Member of the Year Award:

The Unit Member of the Year National **recognition award** falls under the **National** Leadership Committee, however, Texas has charged the Past President Parlay with the responsibility of the UMOY program. Please refer to the Past Presidents Parlay Program Engagement Plan for specific instruction on the UMOY program.