



AMERICAN LEGION AUXILIARY • DEPARTMENT OF TEXAS

P.O. Box 1629, Little Elm, TX75068 • 214-733-7945

secretary@alateexas.org

ALAMIS ACCESS REQUEST AND PAYMENT COUPON

District #		Unit #	
Unit Name:			
Unit Town:			
First User:			
Email:		Member ID #	
Access Type:		Cost	\$
Name of person replacing:			
Second User:			
Email:		Member ID #	
Access Type:		Cost	\$
Name of person replacing:			
Payment Due:		\$	

Directions:

- Each unit is allowed up to two (2) members with access to the ALAMIS Database
- Choose your access type
 - View (Can NOT make changes) \$10.00 per access annually
 - Write (Can add new members and change member information) \$15.00 per access annually
 - District and Division Presidents \$10.00 per access annually
- If deleting someone set their access as DELETE and leave the cost blank.
- Email to membership@alateexas.org (make payment online) or mail form and check to department headquarters.
- National HQ will set up your account (if this is a new application) and will contact you via email with your USER Name and Password. Do not share this information with anyone else.