

AMERICAN LEGION AUXILIARY, DEPARTMENT OF TEXAS  
PO BOX 1629, LITTLE ELM, TX 75068-1629



# DEPARTMENT CONVENTION BULLETIN

## PLEASE FIND ENCLOSED:

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OFFICIAL CALL  
TENTATIVE SCHEDULE  
HOTEL INFORMATION  
CERTIFICATION OF DELEGATES (SENIORS)  
ADVANCED REGISTRATION  
JUNIOR OFFICIAL CALL  
CERTIFICATION OF DELEGATES (JUNIORS)  
2026-2027 MEMBERSHIP SHIRTS ORDER FORM



Official Call For The 106th Annual Convention  
American Legion Auxiliary  
Department Of Texas

Austin, Texas July 9-12, 2026

In accordance with the Department Constitution and Bylaws, I, Leigh-Anne Stewart, hereby call the one hundred and fifth Annual Convention of the American Legion Auxiliary Department of Texas, to meet in Rio Grande A, of the Renaissance Hotel Arboretum, Austin, Texas.

PURPOSE

The Purpose of the Convention shall be to accept annual reports of the Department Officers and Committees; to elect Department Officers for the coming year, which includes a Department President, Department Vice President, Department Chaplain, Department Historian and Department Sgt.-at-Arms; to confirm the elected Division Presidents, the Presidents and Vice Presidents of the odd numbered Districts; to elect delegates and alternates to the National Convention and to transact such other business as may properly come before the Convention.

DELEGATES

Unit representation shall be two delegates for the first ten (10) members and one additional delegate for each twenty-five members or major fraction thereof, whose current dues have been received in Department Headquarters two weeks prior to the convening of said Convention, and to one alternate for each delegate. The delegates and alternates shall be elected at a Unit meeting duly called for this purpose not less than four weeks prior to the Department Convention. These names shall be mailed and be received at Department Headquarters no later than June 30, 2026.

A Unit registration fee of Ten (\$10.00) dollars shall accompany the list of delegates.

Members of the Department Executive Committee present, and Past Department Presidents in good standing in their local Units shall be delegates-at-large to the Department Convention with vote to be exercised with their Units.

Each delegate shall be entitled to one vote. The vote of any delegate absent and not represented by an alternate shall be cast by the majority of the registered and certified Unit delegates present at the Department Convention.

Twenty-five percent of the duly elected and accredited delegates to the Convention shall constitute a quorum. (Department Constitution, Article VI, sections 1 through 9.)

*Leigh-Anne Stewart*

Leigh-Anne Stewart  
Department President

AMERICAN LEGION AUXILIARY  
2026 DEPARTMENT CONVENTION  
SCHEDULE OF EVENTS  
(Tentative)

**Thursday, July 9, 2026**

1:00 PM Registration Opens – Lower Ballroom Foyer  
Credentials Desk Opens – Lower Ballroom Foyer  
Department Office Opens – San Saba

2:00 PM Pre-Convention DEC Meeting – Rio Grande

4:00 PM Page Rehearsal – Rio Grande A  
Registration Closes– Lower Ballroom Foyer  
Credentials Desk Closes– Lower Ballroom Foyer

**Friday, July 10, 2026**

8:00 AM Exhibit Room Opens – San Saba  
Registration Opens – Lower Ballroom Foyer  
Credentials Desk Opens – Lower Ballroom Foyer  
Line Up of Processional Participants

9:00 AM Convention Business Session Opening – Rio Grande A  
Juniors meet with Seniors

1:00 PM Business session reconvenes

4:00 PM Registration Closes– Lower Ballroom Foyer  
Credentials Desk Closes– Lower Ballroom Foyer

6:30 PM Department Commander's & President's Reception – Glass Oaks

**Saturday, July 11, 2026**

8:00 AM Exhibit Room Opens – San Saba

9:00 AM Convention Business Session Opening – Rio Grande A

1:00 PM Registration Closes  
Credentials Closes

1:00 PM **General Session Continues** Juniors and Seniors

5:30 PM - 7:30 PM Candidates Reception – TBD

**Sunday, July 12, 2026**

8:00 AM Memorial Service – Grand Ballroom A/B

9:00 AM General Session Reconvenes - Junior – Pecos  
General Session Reconvenes - Senior - Rio Grande A  
Election of Department Officers  
Installation  
Post DEC Meeting (All incoming District and Division Presidents  
and Department Officers)

# Hotel Information

Renaissance Hotel – Arboretum  
9721 Arboretum Blvd  
(512) 343-2626

**Rate \$121**

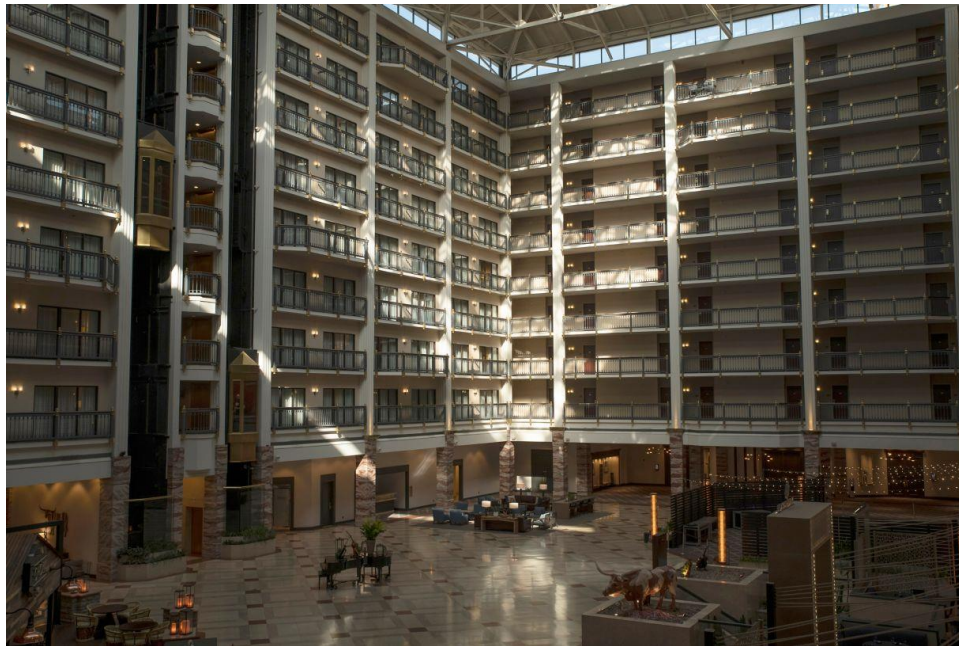
**Reservation cutoff date: June 16, 2026**

Here is the web link to book your room (Also found on Department Website):

[Book your Department Convention Room](#)

ASK FOR THE AMERICAN LEGION CONVENTION When you call to make your reservations, please be sure to obtain a confirmation number.

**Note: Hotel requires 72 hrs. notice of cancellation prior to your scheduled arrival date, or a 1-night room and tax will be billed to the credit card on file.**



CERTIFICATION OF DELEGATES AND ALTERNATES  
106th ANNUAL CONVENTION  
AMERICAN LEGION AUXILIARY  
DEPARTMENT OF TEXAS

Unit Location \_\_\_\_\_ Unit \_\_\_\_\_ District \_\_\_\_\_ Division \_\_\_\_\_

THIS IS TO CERTIFY THAT \_\_\_\_\_ Unit \_\_\_\_\_ in regular meeting assembled at

\_\_\_\_\_ Texas, on \_\_\_\_\_ 2026, elected the following delegates and alternates, all being members of the American Legion Auxiliary in good standing, to represent the Unit at the 106th Annual Convention of the American Legion Auxiliary, Department of Texas, Austin, July 10, 2026 - July 12, 2026.

A Senior Unit registration **fee of \$10 shall accompany the list of delegates** mailed to Department Office and must be received at Department Headquarters ten working days prior to the Department convention; and must be current in payment of the following mandates: Christmas Assessment and Bonding Fee (Department Standing Rules, Section VI, Paragraph 2 & 3). **A registration fee of \$25 will be assessed to any Unit registering on site at the Department Convention.**

*Each delegate and alternate have been notified that she may be asked to show her 2026 membership card when registering for the Department Convention.*

**DELEGATES**

**ALTERNATES**

1. \_\_\_\_\_
2. \_\_\_\_\_
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Signed: \_\_\_\_\_  
(Unit Secretary)

Signed \_\_\_\_\_  
(Unit President)

**DO NOT DELAY**

**IMPORTANT IMPORTANT IMPORTANT**

In order that your Unit, be accredited with the correct number of votes, it is necessary that the following instructions be observed:

1. **1 COPY** of this form is to be filled in and mailed, together with the \$10 Unit Registration fee to Department Headquarters by June 30, 2026.
2. **1 COPY** is to be presented to the Credentials Committee by the Unit Delegation Chairman immediately upon arrival in Austin, Texas. The Credentials desk will be located in the lower lobby foyer area of the Renaissance Hotel, Austin, Texas.
3. **1 COPY** is to be held by the Unit Delegation Chairman.

Credentials will **NOT** be accepted by the Credentials Committee after 1:00 PM, Saturday, July 11, 2026.

The books in Department Headquarters will be closed at 5:00 P.M., June 30, 2026. The Voting strength of the Units will be based on the Membership in the Department Headquarters at that time and will be computed on the following basis:

10 members - 2 votes	173 members - 9 votes	348 members - 16 votes
23 members - 3 votes	198 members - 10 votes	373 members - 17 votes
48 members - 4 votes	223 members - 11 votes	398 members - 18 votes
73 members - 5 votes	248 members - 12 votes	423 members - 19 votes
98 members - 6 votes	273 members - 13 votes	448 members - 20 votes
123 members - 7 votes	298 members - 14 votes	473 members - 21 votes
148 members - 8 votes	323 members - 15 votes	498 members - 22 votes

**\*\*\*Members of the Department Executive Committee present, and Past Department Presidents in good standing in their local Units shall be delegates-at-large to the Department Convention with vote to be exercised with their Units. There is no need for delegates-at-large to be voted as delegates for their unit to be able to vote.**

**Mail to:  
Tiffany Troxclair ALA Department Secretary  
Attn: Delegate Forms  
PO Box 1629  
Little Elm, Tx 75068-1629**

**2026 Department Convention Advanced Registration  
Renaissance Hotel, Austin, Tx July 9-12, 2026**

\_\_\_\_\_ Senior Registrations @ \$30 each Total \_\_\_\_\_  
 \_\_\_\_\_ Junior Registrations @ \$5 each Total \_\_\_\_\_

Unit # \_\_\_\_\_ Unit Location \_\_\_\_\_ Dist # \_\_\_\_\_ Div # \_\_\_\_\_

Seniors Members	Junior Members
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.
11.	11.
12.	12.
13.	13.
14.	14.
15.	15.

Advance registration fee must be **received** in Department Headquarters by JUNE 30, 2026. Advance registration received after this date will be returned to the sender.

On-Site registration in Austin will be \$40.00 for Seniors and \$8.00 for Juniors. **NO REFUNDS AFTER JUNE 24, 2026.**

Mail to: American Legion Auxiliary  
 Attn: Dept Convention  
 Registration PO Box 1629  
 Little Elm, Tx 75068-1629

Official Call Annual Junior Meeting  
American Legion Auxiliary  
Department Of Texas

Austin, Texas July 9-12, 2026

In accordance with the Department Constitution and Bylaws, I, Leigh-Anne Stewart, hereby call the Annual Junior Meeting of the American Legion Auxiliary, Department of Texas, to meet in the Pecos Room of the Renaissance Hotel, Austin, Texas, July 9-12, 2026.

PURPOSE

The purpose of the Meeting shall be to accept annual reports of the Junior Department officers and committees; to elect Department Junior Officers for the coming year, which includes a Department Junior President, Department Junior Vice President, Department Junior Secretary, Department Junior Treasurer, Department Junior Chaplain, Department Junior Historian, Department Junior Sgt.-at-Arms; to confirm elected District Junior Presidents and District Junior Vice Presidents and to transact such other business as may properly come before the Convention.

DELEGATES

Junior Unit representation shall be:

1. UNORGANIZED AND UNCERTIFIED JUNIORS

- a) One (1) delegate and alternate allowed any Unit who has 1-9 members present and registered at the meeting, provided that the Unit pays the registration fee.
- b) When a Unit has more than one Junior present and registered, the Juniors present and registered from that Unit shall elect by a majority vote one (1) delegate and one (1) alternate from among their group to represent them.

2. ORGANIZED AND CERTIFIED JUNIORS

- a) Two (2) delegates for the first ten (10) members and one additional delegate for each twenty-five members or major fraction thereof, and one alternate for each delegate.
- b) The delegates and alternates shall be elected at a Junior Unit Meeting duly called for this purpose not less than four weeks prior to the Department Meeting. These names shall be mailed to Department Headquarters, to be received no later than June 30, 2026.

All Junior delegates and alternates must have current dues paid, and dues must have been received in Department Headquarters two weeks prior to the convening of said Meeting.

A Junior Unit registration fee of \$5 shall accompany the list of delegates to the Department Headquarters.

Each delegate shall be entitled to one vote. The vote of any delegate absent and not represented by an alternate shall be cast by the majority of the registered and certified Unit delegates present at the Department Junior Meeting.

Twenty-five percent of the duly elected and accredited delegates to the Meeting shall constitute a quorum.

*Leigh-Anne Stewart*

*Karli Trahan*

Leigh-Anne Stewart  
Department President

Karli Trahan  
Department Honorary Junior President

CERTIFICATION OF JUNIOR DELEGATES & ALTERNATES  
ANNUAL JUNIOR MEETING  
AMERICAN LEGION AUXILIARY  
DEPARTMENT OF TEXAS

JUNIOR UNIT LOCATION \_\_\_\_\_ UNIT NO. \_\_\_\_\_ DISTRICT NO. \_\_\_\_\_

THIS IS TO CERTIFY THAT \_\_\_\_\_ UNIT NO. \_\_\_\_\_ in regular meeting.

assembled at \_\_\_\_\_, Texas, on \_\_\_\_\_ elected the following delegates and alternates, all being members of the American Legion Junior Auxiliary in good standing, to represent the Junior Unit at the Thirty-eighth Annual Junior Department meeting of the American Legion Auxiliary, Department of Texas, Austin, Texas, July 10 - 12, 2026. A **Junior Unit registration fee of \$5 shall accompany the list of delegates mailed to Department Office.**

***Each delegate and alternate are hereby notified that she May be asked to show her 2026 membership when registering for the Department Junior Meeting.***

**DELEGATES**

**ALTERNATES**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signed: \_\_\_\_\_ Signed \_\_\_\_\_  
(Junior Unit Secretary) (Junior Unit President)

JUNIOR UNIT OFFICERS FOR THE ENSUING YEAR ARE TO BE ELECTED AT THE SAME MEETING IN WHICH DELEGATES TO THE DEPARTMENT CONVENTION ARE ELECTED.

THIS ELECTION SHOULD BE HELD AT LEAST FIFTEEN (15) DAYS PRIOR TO THE DEPARTMENT CONVENTION. CERTIFICATION FORMS FOR THE NEXT YEAR'S OFFICERS SHOULD BE SUBMITTED TO DEPARTMENT HEADQUARTERS AT THE SAME TIME THE BLUE COPY OF THE DELEGATES AND ALTERNATES ARE SENT IN. THESE CERTIFICATION FORMS ARE VERY IMPORTANT. DO NOT DELAY.

## IMPORTANT

In order that your Junior Unit may be accredited with the correct number of votes, it is necessary that the following instructions are observed.

1. **THE WHITE COPY** of this form is to be filled in and mailed, together with the Junior Unit Convention Registration fee of **\$5.00** for each Unit, to Department Headquarters by June 30, 2026.
2. **1 COPY** is to be presented to the Credentials Committee by the Junior Delegation Chairman immediately upon arrival in Austin, Texas. The Committee desk will be located in the Lower lobby foyer of the Renaissance hotel, Austin, Texas.
3. **1 COPY** is to be held by the Junior Unit Delegation Chairman.

The Credentials Committee will not accept credentials after 1:00 P.M. Saturday, July 11, 2026. This is in accordance with Department Constitution Article VI, Section 8.

The books in Department Headquarters will be closed at 5:00 P.M., June 30, 2026. The voting strength of the Junior Units will be based on the membership in Department Headquarters at that time and will be computed on the following basis:

1 to 9 members - 1 vote	123 members - 7 votes	248 members - 12 votes
10 members - 2 votes	148 members - 8 votes	273 members - 13 votes
23 members - 3 votes	173 members - 9 votes	298 members - 14 votes
48 members - 4 votes	198 members - 10 votes	323 members - 15 votes
73 members - 5 votes	223 members - 11 votes	348 members - 16 votes
98 members - 6 votes		



**AMERICAN LEGION AUXILIARY DEPARTMENT OF TEXAS MEMBERSHIP SHIRTS 2026 - 2027**

THEME ON FRONT RIGHT/MEMBERSHIP THEME ON BACK

Color - Ruby Red		S \$22	MD \$22	LG \$22	XL \$22	2X \$23	3X \$24	4X \$25
Tee V-Neck		#	#	#	#	#	#	#

**All Pre-Orders will be available at the 2026 Department Convention Secretary Tiffany will announce time and place. Pre-Order shirts can not be worn till the rap of the gavel of the 2026 Convention.**

TOTAL NUMBER SHIRTS \_\_\_\_\_  
 TOTAL PRICE \_\_\_\_\_  
**SHIPPING \$9 PER SHIRT** \_\_\_\_\_  
 (If you would like to pick up your shirts at DEC or MIDWINTER please indicate, and shipping charges will not apply)  
 PICK-UP DEC \_\_\_\_ PICK-UP MIDWINTER \_\_\_\_  
 TOTAL \_\_\_\_ CHECK# \_\_\_\_ PAID ONLINE \_\_\_\_

**Front**



**Shipping Information**

Name \_\_\_\_\_  
 First: \_\_\_\_\_  
 Last: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Email: \_\_\_\_\_

**SEND ORDER FORM & CHECK TO**  
 Secretary Tiffany Troxclair  
 118 Cottonwood Ln.  
 Little Elm, Texas 75068  
**CHECKS PAYABLE TO:**  
 American Legion Auxiliary  
 Department of Texas  
 Earmark: 2026 - 2027 Membership Shirt

**Back**



Shirts may be ordered and paid by **Credit Card or E-Check online at alatexas.org under Supplies Page.** Please email T-shirt order form to **Department Secretary Tiffany Troxclair secretary@alatexas.org**

**Credit Card Information  
 Visa/MasterCard/Discover**

Name on card: \_\_\_\_\_  
 Billing Address Same as Shipping Address   
 Billing address \_\_\_\_\_  
 Phone # \_\_\_\_\_  
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 Expiration/Month/Year \_\_\_\_\_

**There is a limited number of sizes first come first served if we cannot fill your order, you will be notified and can change your order.**  
**Thank you for supporting the ALA Department of Texas.**

**OFFICE ONLY**

Date received \_\_\_\_\_  
 Check# \_\_\_\_\_ Amount \_\_\_\_\_  
 Credit Card Payment \_\_\_\_\_  
 Date shirts mailed \_\_\_\_\_  
 Pick-up DEC \_\_\_\_\_ MW \_\_\_\_\_